

PERSONAL
INFORMATION

Ankica Šarić

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 ankica1403@gmail.com

Gender  | Date of birth 14.03.1972. | Nationality Croatian

WORK EXPERIENCE

teacher of English

2 September 2004 – present SŠ Ban Josip Jelačić, Trg dr. Franje Tuđmana 1, 10290 Zaprešić
teaches general and English for specific purposes to grammar school students, students specializing in hotel and tourism, economic technicians, IT technicians, shop assistants, beauticians, hairdressers, waiters, cooks, and confectioners
organizes extracurricular activities (European Day of Languages, School Day, Erasmus Day, eTwinning Day, exhibitions, important dates)
organizes English language competitions at school (school competitions, HIPPO, Juvenus Translators)
organizes English language competitions at the county level
takes part in conducting the State Matriculation Examination (2010 - present)
takes part in the work of HUPE (Croatian Organization of Teachers of English) by giving workshops and writing articles for HUPEzine
teaches Russian to adult learners - creates teaching materials, gives lessons and examines adult students
coordinator of the Jane Austen in the 21st Century project awarded by the European Language Label award
coordinator of the project QR Codes and digital materials instead of printed materials: Why should I visit Novi Dvori? awarded by European Language Mark
coordinator of the eTwinning project Creativity With Poetry awarded by the COMET award for the best eTwinning project in grammar school
mentor tutor for English language college students (2019 - present)
head of the school's Department for foreign languages (2015/2016)
head of County Council for English language teachers - gives workshops and talks, organizes meetings (2018- present)
school's coordinator for the State Matriculation Exams (2009 - 2013)
member of the school's eTwinning team (writing an application for an eTwinning school; coordinating eTwinning projects; writing an application for quality labels)
deputy coordinator of Erasmus+ KA101 and KA229 projects and Accreditation in the field of general education - writes applications and final reports, organizes mobilities, gives workshops
member of the school's Quality Team
member of the Ban School Cooperative - co-head of the Section for International Cooperation

2006 - present

Ministry of Science and Education, Ul. Donje Svetice 38, 10000, Zagreb

member of the Committee responsible for assessing Student's Books, Workbooks, and other teaching materials for the English language for high school

students

Škola za život (School for life) - writes learning scenarios (methodical recommendations) and creates video lessons for high school students

i-nastava - creates video lessons for high school students

nastavnica engleskog jezika

siječanj 2000. – 2. rujan 2004.

OŠ *Ivana Brlić Mažuranić*, Prigorje, Kolodvorska ul. 31, 10291, Prigorje Brdovečko

taught students from 4th to 8th-grade primary school

took part in extra-curricular activities

organized school competitions

took part in the state competition in the English language (2002/2003, 2003/2004)

head of the school's Department of foreign languages

mentor to an English language teacher trainee

EDUCATION AND TRAINING

August 2018 Europass Teacher Academy, Soft Skills

- primjena mekih vještina u nastavi

October 2017 ECL Brighton, UK, Teaching English with technology

- ICT teaching
- innovative teaching methods

September – October 2009

European Computer Driving Licence

1991. – 2000

teacher of English and Russian Language with Literature

Faculty of Philosophy, Departments of English and Slavic Languages, Ivana Lučića 3, Zagreb

SKILLS

Mother tongue hrvatski jezik

Language skills

	UNDERSTANDING		SPEAKING		WRITING
	listening	reading	interaction	production	
English	C1	C1	C1	C1	C1
Russian	B2	B2	B1	B1	B1
German	B1	A2	A2	A2	A1
Italian	A1	A1	A1	A1	A1

Communication skills

- communication skills developed while working in different teams (Quality team, SHE, coordinating different projects, talks and workshops)

Organization skills

- organized different project and the work of teams and workshops and talks

Digital skills

- Microsoft Office
- Social media
- Digital educational tools

Publications

HUPEzine, No 9, May 2018: The 21st Century Classroom - Our first KA1 Erasmus+ project

HUPEzine, No 11, May 2019: Jane Austen in the 21st Century

HUPEzine, No 15, June 2021: PBL & ICT Based Learning: Organizing an Interactive Exhibition

HUPEzine, No 16, June 2022: COMET for Creativity

Visibility of eTwinning Projects Group, Volume 7, June 2019: Clicks in the City
<https://joom.ag/4MeL>