

## PERSONAL INFORMATION

## Miguel Ángel Gandullo López



📍 39 Estepona St. – Dos Hermanas 41702 – Seville - Spain

☎️ +34 649707677

✉️ [miguelgandullo@gmail.com](mailto:miguelgandullo@gmail.com) / [mganlop622@iesvictoriakentmarbella.es](mailto:mganlop622@iesvictoriakentmarbella.es)

💬 WhatsApp +34 649707677

Sex Male | Date of birth 22/12/1971 | Nationality Spanish

## WORK EXPERIENCE

**English teacher from 2002 up to now**

Consejería de Educación – Junta de Andalucía – [www.juntadeandalucia.es/educacion](http://www.juntadeandalucia.es/educacion)

- Teaching English to students from 12 to 18 years old. Also school counsellor for specific groups.
- School Supervisor and Coordinator of COVID: health and safety procedures for school community (2020/2021 Cantely School, Dos Hermanas).
- School Supervisor and Coordinator of PRODIG (2018/2019 Victoria Kent School, Marbella): Project for school digitalization.
- Technical Advisor for the AGAEVE (Andalusian Office for Educative Assessment), Consejería de Educación, Junta de Andalucía (2016/2017)
- English teacher from 2008 to 2016 in the academic national programme “*That’s English!*” for adult students. Consejería de Educación – Junta de Andalucía.

## EDUCATION AND TRAINING

- 18/04/2022 to 22/04/2022 **Erasmus+ Using Web 2.0 Tools in Classrooms** (30 hours). Istanbul University, Continuing Centre. Istanbul, Turkey. ICT Skills: 1, 2, 3.
- 01/06/2021 to 31/07/2021 **Specific Competences to become president in the process of public examination to become a secondary school teacher** (20 hours). CEP Alcalá de Guadaíra, Seville. Registration number: 219927RH059138. ICT Skills: 1, 2, 3, 5.
- 07/04/2021 to 12/05/2021 **Digital Toolkit** (30 hours). CEP Alcalá de Guadaíra, Seville. Registration number 214130TIC001. ICT Skills: 1, 2, 3, 4.
- 02/09/2020 to 04/09/2020 **Protocol on health and safety measures on COVID-19 issue at Secondary Schools** (10 hours). CEP Alcalá de Guadaíra, Seville. Registration number 219908RH225. ICT Skills: 1, 3, 4.
- 09/03/2020 to 13/03/2020 **Erasmus+ Prevention of Peer Violence – Stop the Silent Epidemic** (30 hours). ICT Skills: 1, 2, 3.

- 10/03/2020 to 23/06/2020 **Management and Leadership at a Secondary Education School** (150 hours). INTEF Education and Culture Home Office, Madrid, Spain. Registration number 289230652283113224910. ICT Skills: 1, 2, 3, 5.
- 16/10/2017 to 28/05/2018 **Erasmus+** (20 hours). CEP Marbella-Coín, Marbella, Málaga. Registration number 182923GT498013. ICT Skills: 1, 2, 3.
- 15/11/2018 **Smart Digital Resources for schools** (8 hours). CEP Granada, Granada. Registration number: 199911DIG002046. ICT Skills: 1, 2, 3.
- 15/12/2016 to 08/03/2017 **CEFRL for the class didactic schedule in the language areas** (40 hours). CEP Vélez-Málaga, Málaga. Registration number: 17K26AV039. ICT Skills: 1,2,3,5.
- 01/10/1989 to 30/06/1995 **English Language and Literature University Degree**. University of Seville. Registration Number: 1998/019137 – 0053150.

## PERSONAL SKILLS

Mother tongue(s) Spanish

Other language(s)

**English**

UNDERSTANDING		SPEAKING		WRITING
Listening	Reading	Spoken interaction	Spoken production	Written expression
C1	C1	C2	C2	C2
<b>University Degree: English Language and Literature – Proficient user C2</b>				

Communication skills

- Good communication skills gained through my experience as a university student living and completing different English language courses abroad (Bournemouth, England – San Francisco, USA – Vancouver, Canada).
- Good communication skills gained through my experience as a secondary school teacher since 2002.

## Curriculum Vitae

### Organisational / managerial skills

Along my 21 years of experience as a teacher and attending different courses:

- Time management: organising a schedule, knowing how long a task may take and delivering work on time prioritising the workload.
- Managing groups: convincing and bringing the entire group together taking into consideration factors such as the size of the group, mixed intellectual abilities and varying motivational levels.
- Leadership: psychological understanding, analysis of student's behaviour understanding feelings, sentiments and motivational factors.
- Administrative work: managing parents' meeting, supervising students' progress and having a fluent communication with the students' families.
- Planning time limit, time available, individual capacity, resources available or ultimate purpose of the activities.

### Job-related skills

Along my 21 years of experience as a teacher I have developed and improved skills such as: assertive communication, listening and understanding, collaboration, adaptability to different environments and backgrounds, patience and empathy towards students, parents and colleagues.

### Computer skills

- Good command of Microsoft Office™ tools: word processing, electronic presentations, spreadsheet handling.
- Database management
- Web navigation
- Cloud storage (google Drive, OneDrive)

### Other skills

▪ Carpentry, painting, decoration, DIY. All of them were acquired since childhood as my father used to own a carpentry business and during my school and university days I would spend my free time working there. I haven't stopped practising all these skills since then.

### Driving licence

- Categories: A1, A2 and B